



Okanagan Nation Alliance

#101 – 3535 Old Okanagan Hwy, Westbank, BC V4T 3L7
Phone (250) 707-0095 Fax (250)707-0166 www.syilx.org

EMPLOYMENT OPPORTUNITY

Tmix^w Biologist (2)

The Okanagan Nation Alliance (ONA) is the Tribal Council for the Syilx Okanagan Nation. The ONA's mandate is to advance, assert, support and preserve the Syilx Okanagan Nation Title and Rights. Further, the ONA is charged with providing members with a forum to discuss and form positions on areas of common concern.

The ONA is currently seeking to employ a Tmix^w Biologist (2) in the Natural Resource Department. Reporting to the Tmix^w Program Lead, the Tmix^w Biologist is responsible for supporting and assisting in the implementation of natural resource projects and working with the Okanagan Nation communities, with a special focus on ungulates and large mammals. As well, this position will conduct project management and technical field staff supervision using sound principles and practices in order to uphold the Chief Executive Council mandate, as it relates to natural resources.

Key duties and responsibilities may include:

Key Responsibilities:

Administrative Responsibilities

1. Participate in administrative and department strategic planning requirements.
2. Assist in the development and monitoring of project management and technical field staff work plans.
3. Provide reports to the project manager, and complete other reports as required.
4. Maintain positive inter-agency relations to increase the profile of the ONA and the program.
5. Assist in budget development, funding, contracts, and fiscal and materials resources.
6. Provide supervision of technical field staff.
7. Review and edit reports.

Technical and Project Responsibilities

1. Participate, coordinate, and communicate on a variety of natural resource projects within the Okanagan Nation territory.
2. Assist with developing, managing, implementing, and monitoring natural resource projects.
3. Complete wildlife enumeration, identification and capture/collection techniques as required. (e.g., trapping, mist netting, hair snagging)
4. Identify and apply policies and legislation.
5. Conduct quality control/quality assurance principles for projects managed as required.
6. Complete data input and analysis for technical reports.

7. Assist in assessment and evaluation of natural resources projects.
8. Complete project management requirements.
9. Maintain communication and correspondence files for all work activities.
10. Other duties as discussed and agreed upon.

Qualifications and Competencies

The position will require the following qualifications, values and competencies.

Qualifications

Bachelor's Degree in Biology, Environmental Studies, Forestry, Natural Resource or relevant field and (2) two years related work experience with natural resource projects or an equivalent combination of education and experience.

Experience working in First Nation natural resource management programs or projects is preferred.

Knowledge, Skills and Abilities

1. Strong knowledge of natural resources management and related challenges facing First Nations.
2. Some knowledge of various government Natural Resource policies.
3. Some knowledge and abilities in project management.
4. Demonstrated ability to supervise technical personnel.
5. Ability to work closely with ONA Elders and community members to ensure inclusion of traditional ecological knowledge.
6. Ability to create reports and complete planning.
7. Ability to work independently as well as in a team.
8. Ability to work with a variety of electronic field and office equipment.
9. Must have excellent interpersonal, communication and technical report and writing skills.
10. Demonstrated organizational and time management skills.
11. Proven experience in working with First Nation organizations' issues and concern is preferred.
12. Availability of a reliable vehicle and a valid BC Driver's License.
13. Ability to work flexible work hours/willingness to work on evenings and weekend.

Competencies

1. Team Work
2. Reliability and Dependability
3. Flexibility and Adaptability
4. Gathering, Analyzing and Managing Information
5. Organizing and Planning

Values – Respect, Honesty, Sharing, Trust and Unity

Wage: \$28.40/hr - \$38.43/hr

Participation in the group medical and pension programs after satisfying certain conditions.

Posted until filled.

Application Procedure: Interested candidates are invited to send a current resume and covering letter to:

David Leroux, Human Resources Manager
Okanagan Nation Alliance
#101-3535 Old Okanagan Hwy, Westbank BC V4T 3L7
Email: dleroux@syilx.org or Fax: (250) 707-0166

Thank you for your interest. **No phone calls please.** Only those shortlisted will be contacted.